

Statutes — version of 29 June, 2011

Article 1. Name, Seat and Legal Status

- 1.1 SI-CHIP is the name of a non-profit, science-oriented association according to article 60 of the Swiss Civil Code.
- 1.2 SI-CHIP is a special interest group of the Swiss Informatics Society (SI). Its seat is at the seat of SI.
- 1.3 This text is intended to be gender-neutral. All terms referred to (president, person, member, etc.) refer to both women and men.

Article 2. Purpose

- 2.1 SI-CHIP promotes teaching and research in informatics and its related disciplines in Swiss universities.
- 2.2 The term “Swiss universities” includes universities and universities of applied sciences based in Switzerland as well as the Swiss Federal Institutes of Technology.
- 2.3 SI-CHIP promotes the common interests of informatics at Swiss universities through coordination and cooperation in teaching, research and services.
- 2.4 SI-CHIP represents informatics at Swiss universities towards political authorities, economic, social and cultural institutions, and towards the public.
- 2.5 SI-CHIP cooperates internationally, particularly with relevant informatics associations of other countries and with research promoting bodies such as the European Research Consortium for Informatics and Mathematics (ERCIM).

Article 3. Membership

- 3.1 For the purposes of these statutes, an “informatics department” is understood to consist of all informatics professors (including emeriti), lecturers and their employees of a Swiss university offering a B.Sc., M.Sc., or an equivalent degree in informatics. The SI-CHIP Board recognizes and publishes the current list of the informatics departments.
- 3.2 SI-CHIP members are professors and full-time or part-time lecturers of informatics departments whose annual fee is paid. Each informatics department is responsible for determining the list of SI-CHIP members and communicating this list annually to the SI-CHIP Board.
- 3.3 Proposed addition: Other individuals who are committed to the goals of SI-CHIP may also be recognized as SI-CHIP members. The SI-CHIP Board regulates this form of membership.
- 3.4 Version in SARIT’s old statutes: Honorary members are individuals exhibiting extraordinary merit in serving SARIT’s objectives. Honorary members are appointed by the SARIT Administrative Assembly.
Proposed new version: Emeriti members are retired professors and individuals exhibiting extraordinary merit in serving the association’s objectives. They are appointed by the SI-CHIP Conference.

Article 4. Organisational Units

- 4.1 The organisational units of SI-CHIP are:

- the SI-CHIP Conference
- the SI-CHIP Board
- the auditors

4.2 Minutes will be taken of all decisions of SI-CHIP's organisational units.

Article 5. SI-CHIP Conference

- 5.1 The SI-CHIP Conference is the supreme authority of SI-CHIP. The SI-CHIP Conference convenes annually in a regular session. The SI-CHIP Board or 10% of the SI-CHIP membership may request an extraordinary session to be convened.
- 5.2 The SI-CHIP Conference comprises all heads of informatics departments in Switzerland. If a university offers several B.Sc., M.Sc., or equivalent informatics degrees, the responsible units of this university will determine the head who will represent them at the SI-CHIP Conference.
- 5.3 Each informatics department has one vote at the SI-CHIP Conference, to be held by the head of the department. The head of the department may appoint another SI-CHIP member as the department's acting representative for all SI-CHIP matters. This representation should be effective for at least two years, and must be communicated to the SI-CHIP Board no later than 7 days before a SI-CHIP Conference is convened.
- 5.4 The invitation to an SI-CHIP Conference is to be distributed together with the agenda at least thirty days in advance. If this condition is fulfilled, then decisions of the SI-CHIP Conference are binding. The SI-CHIP Conference takes decisions by simple majority of those voting. Amendments to the Statutes require three-fourths majority of those voting. Elections and decisions are held by open vote.
- 5.5var The SI-CHIP Conference elects the SI-CHIP Board, the president (proposed addition) and, if necessary, SI-CHIP delegates.
- 5.6var The SI-CHIP Conference approves the annual report and accounts of the previous fiscal year as well as the SI-CHIP budget and membership dues for the following fiscal year, on consultation with the SI Board. The SI-CHIP Conference decides on changes to the SI-CHIP Statutes, (proposed addition) the specification of duties of SI-CHIP delegates, and any other matters of business that are submitted to it by the SI-CHIP Board or 10% of the SI-CHIP membership. Any proposed amendments to the SI-CHIP Statutes must be listed in the invitation.
- 5.7 Transfer of voting rights in the SI-CHIP Conference is expressly forbidden.
- 5.8 In lieu of a physical meeting of the SI-CHIP Conference, the SI-CHIP Board may request a decision by letter from the heads of the informatics departments. In this case, at least 30 days must fall between the delivery of voting materials and the deadline for submitting ballots.

Article 6. SI-CHIP Board

- 6.1 The SI-CHIP Board consists of the president and 2 to 4 further SI-CHIP members. Their term of office is two years. The president may be re-elected for at most one additional term.
- 6.2 The SI-CHIP Board directs SI-CHIP and represents it to the public. The Board carries out the decisions of the SI-CHIP Conference and is responsible to it for carrying out SI-CHIP business. The Board determines the date on which member lists are due, according to point 3.2. It shall decide on all matters that are not expressly the responsibility of the SI-CHIP Conference.

- 6.3 The SI-CHIP Board takes decisions by an absolute majority of its members.
- 6.4 The SI-CHIP Board may appoint ongoing committees as well as working groups and delegates, and may engage the services of experts.
- 6.5 (proposed addition) SI-CHIP delegates independently carry out important tasks related to their specified duties. They participate in SI-CHIP Board meetings in an advisory capacity.

Article 6a. Auditors

- 6a.1 The SI-CHIP accounts are audited by the SI Auditors. They report to the SI-CHIP Conference.

Art.7. Finances and Liabilities (draft only)

- 7.1 SI-CHIP finances its activities and covers its expenses according to an annual budget namely from membership dues, revenue from events, and from sales and donations.
- 7.2 The informatics departments contribute fees for their members to the SI and to SI-CHIP. The SI-CHIP fee is set by the SI-CHIP Conference. The SI fee is determined by the SI regulations. SI-CHIP members and informatics departments have no further financial obligation to SI-CHIP, nor may any SI-CHIP assets be distributed to them.
- 7.3 The SI-CHIP fiscal year coincides with the calendar year.

Article 8. Amendments and dissolution of SI-CHIP

- 8.1 Amendments to the SI-CHIP Statutes can be requested by the Board or by 10% of the SI-CHIP membership.
- 8.2 The dissolution of SI-CHIP may be decided in the same way as amendments to the Statutes. In such an event, all net assets will revert to the SI.

Article 9. Transitional arrangements (to be adapted)

- 9.1 The present Statutes were approved by the SARIT General Assembly on **XX YYY, 2011** in Berne and came into force immediately. However the established name SARIT can be used for international contacts until the end of 2012.
- 9.2 They replace the Statutes of SARIT – "Swiss Association for Research in Information Technology" – from 17 March 1998 with amendments from 2 April 2003 and 8 October 2009. SARIT's predecessor was the "Schweizerische Gesellschaft zur Förderung der Informatik und ihrer Anwendungen", established 19 December 1989.

ON / 2011-06-16 – first draft, massaged from initial google translation (v0)

CAZ / 2011-06-29 – comments, corrections, additions, approved by AB and ON. (v7)

CAZ / 2011-06-29 – Change of name from SARIT to SI-CHIP, plus marked differences between existing Geschäftsordnung SI-CHIP and SARIT statutes (v8)